



CODE OF ETHICS

CODE OF CONDUCT POLICY *(For Students and Faculty)*

Document No.: BCET/CoC/01/2024

Effective From: Academic Year 2024-25

Review Cycle: Every 4 Years

1. PREAMBLE

Behara College of Engineering and Technology (BCET), Andhra Pradesh, adopts this Code of Conduct in alignment with:

- All India Council for Technical Education (AICTE) Approval Process Handbook
- University Grants Commission (UGC) Regulations
- Andhra Pradesh State Council of Higher Education (APSCHE) Guidelines
- Jawaharlal Nehru Technological University Gurajada Vizianagaram (JNTUGV)
- National Assessment and Accreditation Council (NAAC) Quality Indicators
- National Board of Accreditation (NBA) Graduate Attributes & Governance Criteria

This policy ensures ethical academic conduct, transparency, accountability, and professional excellence in accordance with statutory and accreditation requirements applicable to Engineering Colleges in Andhra Pradesh.

2. OBJECTIVES

The objectives of this Code are to:

1. Promote academic integrity and professional ethics.
2. Ensure compliance with AICTE/UGC statutory regulations.
3. Maintain discipline and inclusive campus culture.
4. Support NAAC and NBA criteria

3. APPLICABILITY

This Code applies to:

- All Undergraduate Students
- Teaching Faculty
- Administrative and Technical Staff

4. STATUTORY COMPLIANCE REFERENCES

This Code is framed in accordance with:

1. AICTE Approval Process Handbook (Latest Edition) – Faculty Conduct & Institutional Governance provisions
2. UGC (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018
3. UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in HEIs) Regulations, 2015
4. UG Anti-Ragging Regulations, 2009
5. Government of Andhra Pradesh Reservation Policy
6. APSCHE Admission Guidelines (EAPCET/ECET Convener & Management Quota)

PART A : STUDENT CODE OF CONDUCT

5. Academic Integrity Policy

Students shall:

- Avoid plagiarism.
- Not engage in cheating, impersonation, or academic fraud.
- Submit original academic work.
- Maintain ethical standards in project work and internships.
- Respect intellectual property rights.

Penalties for Violation:

As per UGC norms — warning, grade reduction, suspension, or cancellation of registration depending on severity.

6. Attendance & Academic Discipline

- Minimum attendance shall comply with AICTE/JNTUGV norms (normally 75%).
- Students must attend classes, laboratories, seminars, and internal assessments.
- Unauthorized absence during examinations will attract disciplinary action.

7. Anti-Ragging Policy

Behara College of Engineering and Technology strictly complies with:

- UGC Anti-Ragging Regulations, 2009
- Supreme Court directives on ragging prevention

Ragging is a punishable offence and may result in:

- Suspension
- Expulsion
- Cancellation of admission
- Filing of FIR and legal proceedings

8. Anti-Sexual Harassment & Gender Sensitization

In compliance with Regulations:

- An Internal Complaints Committee (ICC) is constituted.
- Zero tolerance policy is maintained.
- Confidential grievance redressal mechanism is available.

9. Reservation & Admission Ethics

Admissions under:

- 70% Convener Quota (Category–A) via EAPCET/ECET
- 30% Management Quota (Category–B)

Shall strictly adhere to:

- Government of Andhra Pradesh Reservation Policy
- APSCHE merit and category guidelines

10. Use of Institutional Resources

Students shall:

- Use laboratories and equipment responsibly.
- Avoid damage to institutional property.
- Follow cybersecurity and IT usage policies.
- Avoid unauthorized system access.

11. Professional Behaviour

- Maintain discipline and decorum on campus.
- Avoid substance abuse.
- Follow professional conduct during internships and placements.
- Represent the institution ethically in public forums and social media.

PART B : FACULTY CODE OF CONDUCT

12. Academic Responsibilities

Faculty shall:

- Deliver curriculum as per AICTE/JNTUGV model syllabus.
- Prepare lesson plans and maintain course files.
- Ensure timely completion of syllabus.
- Conduct fair and transparent evaluation.
- Provide mentoring and academic guidance.

13. Research Ethics

Faculty must:

- Follow UGC Plagiarism Regulations 2018.
- Avoid predatory journal publications.
- Maintain ethical research and consultancy practices.
- Obtain Ethics Committee approval where required.
- Encourage student innovation, startups, and patent filing.

14. Professional Integrity

Faculty shall:

- Avoid discrimination or favoritism.
- Maintain confidentiality of student records.
- Avoid conflicts of interest.
- Not engage in private coaching that conflicts with institutional responsibilities.

15. Inclusiveness & Equal Opportunity

Faculty must:

- Promote gender equality.
- Support SC/ST/OBC/EWS students as per government norms.
- Encourage participation of differently-abled students.
- Promote inclusive classroom engagement.

16. Continuous Professional Development

Faculty shall:

- Participate in FDPs, workshops, conferences, and research collaborations.
- Publish quality research work.
- Contribute to NAAC/NBA documentation and accreditation processes.

17. DISCIPLINARY MECHANISM

17.1 Code of Conduct Committee

The committee shall include:

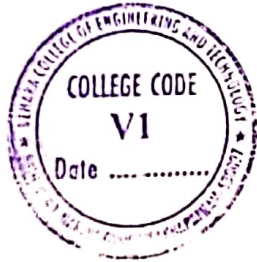
- Principal (Chairperson)
- Senior Faculty Member
- Student Representative
- IQAC Coordinator
- External Member (if required)

17.2 Procedure

1. Written complaint submission
2. Preliminary inquiry
3. Hearing opportunity
4. Documented decision
5. Provision for appeal

18. MONITORING & REVIEW

- IQAC shall review implementation annually.
- Stakeholder feedback shall be considered.
- Revisions shall align with updated AICTE/UGC/State regulations.



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